**WORKPLACE AUDIT / INSPECTION REPORT**

**Hazardous Waste Storage Area**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audited by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audit Item/ Practice**

**Check if item / Practice not in compliance**

**Emergency Response**

Is emergency information posted in every area where you store hazardous waste? 262.34

Is the necessary emergency equipment available (fire extinguishers, spill control supplies, absorbents, MSDSs)? 265.32

Is there at least one employee either on the premises or on call (i.e., available to respond to an emergency by reaching the facility within a short period of time) with the responsibility for coordinating all applicable emergency response measures? 262.34

**Accumulation**

Do you have containers that you use to store waste temporarily (accumulate) before transport?

Does each accumulation container meet the hazardous waste container requirements in Part 265 Subpart I? 262.34

Is each accumulation container marked with the words "Hazardous Waste"? 262.34

Is each accumulation container marked with the date accumulation began? 262.34

**Use and Management of Containers**

Is each container kept closed, except when adding or removing waste? 265.173

Does your storage area provide secondary containment? 265.193

Are areas where containers are stored inspected for leaks at least weekly? 265.174

Are containers holding ignitable or reactive waste stored at least 50 feet from the facility's property line? 265.177

Is there sufficient aisle space to allow unobstructed movement of personnel and equipment? 265.3

**Shipping**

Is each container that is being shipped marked in accordance with DOT requirements? 262.32

**First Aid**

Do you have emergency eye wash and shower facilities within the immediate work area where employees are exposed to injurious corrosive materials? .151(c)

Do you have first aid kits easily accessible to each work area, with necessary supplies available, periodically inspected and replenished as needed? .151(b)

**Fire Protection**

If you have a fire alarm system, is it tested bimonthly? .165

Are all fire extinguishers accessible, and their locations clearly designated? .157

Are all fire extinguishers inspected and recharged regularly, and noted on the inspection tag? .157

**Personal Protective Equipment**

Are protective goggles or face shields provided and worn where there is any danger of flying particles or corrosive materials? .133

Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns? .133

Are protective gloves, aprons, shields, or other means provided against cuts, corrosive liquids, and chemicals? .132

Are employees who need corrective lenses (glasses or contacts) in working environments having harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures? .133 (a)(3)

**Satellite Accumulation**

Are all satellite accumulation containers marked with the words "Hazardous Waste" or with other words that identify the contents? 262.34

Are all satellite accumulation containers routinely checked to make sure that no one container has accumulated more than 55 gallons of hazardous waste? 262.34

Are all satellite accumulation containers routinely checked to make sure that no one container has accumulated more than one quart of acutely hazardous waste? 262.34

Is there at least one employee either on the premises or on call (i.e., available to respond to an emergency by reaching the facility within a short period of time) with the responsibility for coordinating all applicable emergency response measures? 262.34

Are all satellite accumulation containers being monitored by an operator? 262.34

Repairs/corrections must be completed by (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Routed to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Repairs/corrections from above have been done.

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_